



Job Title: WHEN Career Advisor™
Level - Associate

Industry - Career, Health, Wellness & Fitness

Job Description

WHEN™ Enterprises Corp DBA Find Your WHEN™ (“FYW”) is recruiting WHEN Career Advisors™ whom are looking to be part of this new revolution. This initial recruitment of Advisors is unique in that it includes opportunities for growth within WHEN™ Enterprises while being able to learn from some of the top leaders in the industry. As a WHEN Career Advisor™ you will be uniquely trained in your specific discipline that, along with your past training, certifications and degrees, will align with our services. Each Advisor is cross trained in our three disciplines to identify challenges that can be overcome by working with a WHEN Career Advisor™, WHEN the time is right. As a WHEN Career Advisor™ you will use our dynamic technology platform via online or mobile, to stay in contact and meet via distance or in person at one of our future WHEN Zen™ facilities.

Positions are available as part-time/independent contractors with potential opportunities available for full-time and managerial advancement based on experience, motivation, and areas of interest.

Our home headquarters location is in Scottsdale, Arizona with national expansion plans for other locations over the next five years. Advisors do not have to live in Arizona and are allowed the flexibility to work from any geographic location desired.

In order to become a WHEN Career Advisor™ you will need to attend our three day intensive, on-site, Find Your WHEN™ Certificate Training course that includes a focus on in-person and online training. All supportive business materials will be provided to trainees for their clients. The professional Training is mandatory in order to become a



WHEN Advisor™ and will be held April 15 - 17, 2016 in the Scottsdale, Arizona area.

What are the overall responsibilities of a WHEN Career Advisor™?

- Engage in one-on-one advisory and guidance services via distance contact based on your discipline, using our **WHEN Way of Life™ Methodology and online protocol**
- Utilize the **Find Your WHEN™** online technology platform and successfully log, track, and understand the overall client serving process
- Build client relationships throughout the advisory process via touch points, positive feedback, client check-ins and guidance through solving obstacles
- Identify areas of improvement in another **WHEN™** discipline and refer as necessary
- Stay up to date on current events, changes in the industry, and innovations
- Serve as a role-model and ambassador for the new **WHEN™** Culture and make a difference in many people's lives with **Find Your WHEN™**

What are the benefits of becoming a WHEN Advisor™?

- Flexible hours based on availability and desired schedule
- Creative compensation structure with amount of advisory hours based on client capacity
- Clients are provided by **Find Your WHEN™** and additional or any marketing on behalf of the advisor is unnecessary
- Training and Certification in **WHEN Way of Life™** Methodology
- Ongoing guidance from **Find Your WHEN™** business administrators and supervisory staff
- Ability to grow rapidly within a newly formed organization
- WHENSDAY™** perks
- Bonus and other **WHEN™** culture potentials



WHEN Career Advisor™ (“WCA”)

What qualifications are required to be considered for this Career position?

- A minimum of a Bachelor’s degree, with Master’s degree preferred
- 10+ years of professional experience with relevant skills and knowledge
- Maintain continuing education during a 5-year period (TBD)
- WCAs will be expected to demonstrate:
 - Competency in assisting individuals in the development of a life-career with focus on the definition of the worker role and how that role interacts with other life roles
- Possible areas of prior experience may include, but are not limited to: career counseling, career coaching, career services, career educator, college & university advising, employment services, human resources, life and personal coaching, workforce development, and vocational rehabilitation



How do I Apply to become a WHEN Career Advisor™?

Submit the items below to advisors@findyourwhen.com for our review and we will contact you with next steps:

- Cover letter
- Resume including all certifications, licenses, trainings attended, and social media presence (e.g., website, LinkedIn Profile)
- Vitae
- Written personal statement (150 words or less) or video (under 2 minutes) to include why you are attracted to working as a **WHEN Career Advisor™**.
- References (2 professional, 2 personal)

Thank you and **WHEN is Now™**!