

The Office of Professional and Career Development (OPCD) in Auburn University’s Harbert College of Business is seeking a Career Counselor II/III to join our dynamic team.

**About the office**

*Student Centered, Market Focused*

The OPCD provides career services to approximately 4800 undergraduate students in the Harbert College of Business. With a team of 10 professional staff, 7 graduate students, and more than 30 undergraduate student staff members, our full-service career center provides employer relations, curriculum and assessment, career coaching, mentorship, and high-impact marketing and events. Ongoing partnerships include academic advisors, faculty, and major-specific Program Champions.

A unique function of the OPCD is proving a series of required, credit-based courses strategically designed to guide students through activities that help them Discover, Articulate, Refine, and Execute their career plans. This DARE To… program concludes with students receiving a certification in ethical leadership from NASBA’s Center for the Public Trust.

With more than 10 annual events drawing in employers from various industries, our team is a driving force behind the college’s mission to produce highly desired graduates.

**About the position**

The Career Counselor II/III will join the team as a coach, instructor, and strategic partner to college faculty and staff. Our career coaches work closely with Program Champions to provide comprehensive career advising for students majoring or minoring in Accounting, Business Administration, Business Analytics, Finance, Information Systems Management, Management, Marketing, and Supply Chain Management. A successful candidate will be someone with a master’s degree in Business, Education, Counseling, or relevant field; plus 2 years’ experience in providing career counseling and planning services; with one year of university-based career services experience, which may include internship, graduate assistantship, or other experiential learning.

Offering more than 25 sections of professional development courses, one-on-one appointments, mentorship, and high-impact events, our coaches have a chance to make a positive impact on a collaborative team. As we continue to expand our services, we are seeking self-starters with an interest in:

* Being part of a transformative career center that extends beyond traditional career advising
* Working in an innovative and well-resourced college that supports staff development
* Adding creative insight to how we serve undergraduate business students

**To apply**

See full position details and apply at auemployment.com (requisition number 28260) or click the link below: [www.auemployment.com/applicants/Central?quickFind=193423](http://www.auemployment.com/applicants/Central?quickFind=193423)

*War Eagle*