

Daphne A. Wolfe

Relator | Responsibility | Futuristic | Individualization | Strategic

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EDUCATION

University of Georgia, Athens, Georgia

May 2020

Master of Education in College Student Affairs Administration (CSAA)

Texas A&M University, College Station, Texas

May 2018

Bachelor of Arts in Political Science

CAREER SERVICES EXPERIENCE

College of Pharmacy, University of Texas at Austin

Dec. 2024 – Present

Director for Career Engagement

- Cultivate employer partnerships and strategize with employer partners to cultivate a strong recruitment pipeline for college of pharmacy students
- Coach students in individual appointments to support student's career growth and development
- Serve on multiple college-wide committees including assessment council, foundation of professional development committee, and bridging pharmacy practice and education committee
- Collect and create student career interests and outcomes to drive employer partnership strategies
- Collaborate with the alumni relations and development team to serve as a liaison between former students and current students by identifying speaking or volunteer opportunities
- Support the development team's initiatives by supporting pharmaceutical industry partners' creation of internships or project related opportunities as a pipeline for future gifts
- Create student resources and materials for common career pathways within pharmacy
- Develop and present a wide range of professional development workshops to student organizations
- Support Office of Student Affairs and College of Pharmacy events like new student orientation, student belonging events, white coat ceremony and graduation

Texas Career Engagement, University of Texas at Austin

Feb. 2022 – Present

Assistant Director for Career Management

- Supervised 4 professional Career Education Specialists, and oversaw the Longhorn Career Peer Mentor program made up of 8 student workers
- Organized and led training and professional development sessions for the Career Education Specialists and Longhorn Career Peers on a range of topics like supporting special student populations, NACE Career Coaching trainings, and organizing on-campus trainings
- Wrote the Undergraduate Career Education annual report in 2022, and contributed to the 2023 annual report
- Regularly created data reports for target student groups (consulting interested students, tech students, business minors, exploratory students), appointment or drop-in frequencies, create and manage the post appointment, and post presentation satisfaction surveys
- Oversaw a special project in collaboration with Media Declassified to assess the career community needs of UT Austin students after benchmarking career communities at 15 aspirational or peer institutions
- Coordinated the promotion and marketing of 10+ career management events each semester
- Planned, facilitated and presented programming and workshops focused on careers, professional development, and employer connections based in the 8 NACE Career Competencies

- Cultivate strategic relationships with stakeholders, campus partners and student organizations to promote tailored career development events and programs
- Partnered with student organizations and campus partners to develop specialized workshops, drop-in services, and other outreach services which resulted in over 40 fulfilled collaboration requests each semester
- Plan, coordinate, and present programming and workshops focused on careers, professional development, and employer connections tailored to specific student groups
- Created and implemented the rollout plan of 2 new industry specific career platforms accessible to all students at UT Austin
- Coach students in individual appointments defining career goals, developing career plans, crafting application materials, and connecting them with career resources
- Coached and supported dual-career spouses/partners of faculty members seeking non-academic positions

Career Counselor

Feb. 2022 – Oct. 2022

- Provided one-on-one counseling meetings with students seeking assistance with major and career exploration using a diversity, equity, access and inclusion lens
- Presented to audiences up to 350 attendees on career development topics such as resume and personal statement writing, job/internship searching, networking, and choosing your major
- Reviewed and edited resumes and personal statements for UT's internal transfer applications, job/internship applications and graduate school applications
- Interpreted career assessments for Myers-Briggs Type Indicator, Strong Interest Inventory, and Clifton StrengthsFinder for student appointments
- Wrote and created career development handouts for distribution at presentations and programs
- Created and executed programming for students as well as external campus stakeholders
- Lead professional development trainings and activities for Career Education staff of 8
- Develop graphics for social media and digital signs to promote career events and programs
- Co-facilitated UGS 107D: Exploring Careers and Majors course for 10+ students focusing on career development and decision making skills to foster self-exploration and reflection
- Assisted with maintenance of career exploration canvas course

Career Services, Texas State University

Career Advisor; Liaison to the College of Fine Arts and Communication

Aug. 2020 – Feb. 2022

- Managed, created, and executed social media content for the Career Services Facebook Page and Instagram account reaching audiences of 4,225 Facebook Likes and 1,500 Instagram Followers
- Created and managed digital assets for office wide marketing needs
- Served on the Outcomes and Assessment office committee to rewrite the learning outcomes for the office and propose career interventions
- Conducted one-on-one advising meetings with students from the College of Fine Arts and Communication (approximately 3,500+ students) seeking assistance with career exploration
- Critiqued and provided detailed feedback to students regarding resumes, cover letters, graduate school application documents, and mock interviews
- Collaborated with campus partners, faculty and staff to assist with effective program ideation, and execution to further student engagement and learning
- Presented virtually and in-person to classes and student organizations on career strategies and resources to help prepare students to market their skills, and experiences to employers
- Provided Career Services resources, and information to prospective students, current students, and alumni at resource fairs, and other Texas State Community events

Career Center, Texas A&M University

Higher Ed. & Student Affairs Intern, Aggie Career Team (A.C.T.) Co-Advisor June 2017 – June 2018

HIGHER EDUCATION AND STUDENT AFFAIRS EXPERIENCE

Center for Student Activities and Involvement, University of Georgia

Graduate Assistant for Student Engagement

Aug. 2018 – May 2020

- Advised 8 directors in developing leadership and service curriculum for the 150 students involved in the 3 First Year Programs, which are housed within Student Government Association
- Conducted weekly program specific meetings with directors, and bi-weekly meetings with 20 First Year Programs Peer Leaders
- Served on campus wide Connect Initiatives committee to improve transfer students' experience and sense of belonging at UGA
- Developed the curriculum and structure of Transfer Student Experience, a peer mentor initiative created to help transfer students adjust to UGA
- Coordinated Presidential Summits for 30-70 executive officers of student organizations to network & learn new skills to bring back to their organization

UGA Athletics, University of Georgia

Academic Mentor

January 2019 - May 2019

Housing and Residence Life, University of North Texas

Leadership Development ACUHO-I Intern

May 2019 – Aug. 2019

MEMBERSHIP

Southern Association of Colleges and Employers (SoACE)

Member

2019 – Present

SoACE LEAD

Committee Member

August 2024 – Present

- Plan monthly professional development topics for career services leaders

Cohort Member

August 2023 – May 2024

NASPA

Member

August 2017 - Present

PRESENTATIONS

Wolfe, D (2024) *Sorcerers of Success: Empowering International Students in the Job Search*. To be presented at the SoACE Annual Conference, Orlando, FL.

Davidson, K & Wolfe, D (2023) *A Student's Perspective of Navigating Decentralized Career Services*. Presented at the SoACE Annual Conference, New Orleans, LA.

Edwards, A., Wolfe, D. (2021). *Don't Go it Alone! How to be a S.M.A.R.T. New Professional*. Presented at the SoACE Annual Conference, Houston, TX.

Shehane, M. E., Matthews, B., Hellman, P. C., Clift, A., Berger, L., Wolfe, D. A., Zenn, J. Study, C. (2021) *From internship to mentorship: The undergraduate Higher Education & Student*. Presented virtually at the NASPA Annual Conference, Austin, TX.

Jacobs, S. & Wolfe, D.A. (2020). *Do your values define you?.* Presented at the 24th Annual Collegiate Leadership Conference, Athens, GA.

Shehane, M. E., Marenco-Garcia, G., Matthews, B., Hellman, P. C., Clift, A., Lehrmann, L., Wolfe, D. A., Zenn, J. (2019) *The Undergraduate HESA Internship: Improving the Pipeline to Graduate Education*. Presented at the NASPA Annual Conference, Los Angeles, CA.