

Group Membership Application Form

Membership Year: July 1, 2018 - June 30, 2019

Please print, complete and mail to:
Southern Association of Colleges & Employers
1101 N. Delaware St. Suite 600, Indianapolis, IN 46202
Fax: 317-635-4757, Email: office@soace.org

All group member categories have membership dues of \$650 annually. Group membership allows for an unlimited number of individuals aligned by location or supervisor to fall under the organization/company's membership umbrella. We recognize that all organizations are unique in their structure. If you would like to see how your organization would align under a group membership, feel free to contact the SoACE Office at office@soace.org. Please allow for one week for group membership approval.

Membership Categories:

REGULAR

Regular Members act as official representatives for their organizations and their job functions include career services, career development, professional development, or recruitment and training of college students and graduates.

Educational Institution Members are defined as individuals who serve as official representatives of an educational institution (post-secondary institution granting Associates or Bachelor's degrees at a minimum) and provide career services, career development or professional development for students.

Employer Members are defined as individuals who recruit, screen, hire, and train college students or graduates for their organization. This does not include organizations that function as third party recruiters, provide human resource staffing functions, or provide a product or service to career services.

AFFILIATE

Affiliate membership may be granted to organizations that provide a service or product to a Regular Educational Institution or Employer Member. The mission and purpose of these organizations must be complementary and supportive of the mission and purposes of SoACE, as determined by the Membership Committee. Affiliate membership applies to organizations such as: publishers of career materials, technology organizations that provide supporting software and system platforms that directly relate to the operational functions of college recruitment or college and university career services, advertising firms, media organizations, consultants in college recruiting for an institutional employer/college member, college/university faculty, and supervising managers for a regular college/university or employer member. The phrase "consultants in college recruiting" does not constitute employment agencies operating on a contingency basis or as third party recruiters. These members are entitled to all the rights of full membership except for the ability to vote or hold office.

OTHER

(DOES NOT QUALIFY FOR GROUP MEMBERSHIP)

Individual members are persons who self-fund their membership dues, as opposed to the dues being paid by their employer. In the event the member transitions to a different organization, their membership remains with the individual, not their employer. These members are entitled to all the rights of full membership except the ability to vote or hold office.

Student Members. Individuals enrolled in degree-granting programs of accredited colleges/universities who have demonstrated interest in the career services/employer relations profession, and who are not employed full-time in the profession. Student members are eligible to attend conferences and workshops, and serve on committees, but cannot vote or hold office. Membership dues shall be half (1/2) of the full individual membership rate. Student membership is not available to those who would qualify for membership under the Regular membership category. Student membership eligibility ends six months after the completion of the degree, or upon employment in the field, whichever comes first. These members are entitled to all the rights of full membership except the ability to vote or hold office.

Honorary Lifetime Members. Individuals no longer eligible for active membership who have been members of the association for a significant number of years, and who have made notable contributions in the fields of career services or human resources recruiting/training, or who have made notable contributions to SoACE, and who are nominated by members and approved by the Board of Directors. Such members shall not vote, hold office, or pay dues. Honorary Lifetime members who return to the profession must resume full dues-paying membership responsibilities and privileges in order to remain active in SoACE.

Retiree Members. A qualified member, upon retirement, may retain membership in the SoACE. These members are entitled to all the rights of full membership except for the ability to vote or hold office. The individual's membership status will belong to the individual and dues payment will be the responsibility of the individual.

Membership Category – Select One	Payment Processing
Regular Membership – Educational Institution (College)	<i>Please indicate the name and email of the individual responsible for payment processing. This person will be sent an electronic invoice for \$650.00, pending application approval. Allow one week for approval.</i>
Regular Membership - Employer	Name:
Affiliate Membership	Email:

Organization Information:

Return one copy of this page with the group member application.

Membership Organization: _____ Office/Division: _____

Address: _____ City: _____ State: _____ Zip: _____

Institution/Organization Website: _____

College Member Information:

Employer members may skip this section.

College Profile Funding: <i>Please Select Only One</i>		Degrees Offered: <i>Select All That Apply</i>	
		4 Year	
		2 Year	
		Masters and/or Doctoral	
Is your institution classified as a minority-serving institution (MSI)?			
If yes, please indicate what type by checking the appropriate box below <i>See Definitions from Center for MSIs at Penn Graduate School of Education</i>			
<input type="checkbox"/> Alaska Native-Serving Institution	<input type="checkbox"/> Historically Black College or University	<input type="checkbox"/> Predominantly Black Institution	
<input type="checkbox"/> Asian American Native American Pacific Islander-Serving Institution	<input type="checkbox"/> Native American-Serving Non-Tribal Institution	<input type="checkbox"/> Tribal College or University	
<input type="checkbox"/> Hispanic Serving Institutions	<input type="checkbox"/> Native Hawaiian-Serving Institution	<input type="checkbox"/> Women's Only Institution	<input type="checkbox"/> Not Sure

Employer/Affiliate Member Information:

College members may skip this section.

<u>Employer/Affiliate Industry:</u> <i>Please Select Only One</i>		
<input type="checkbox"/> Agriculture, Food & Natural Resources	<input type="checkbox"/> Hospitality & Tourism	<input type="checkbox"/> Other _____
<input type="checkbox"/> Architecture & Construction	<input type="checkbox"/> Human Services	
<input type="checkbox"/> Arts, A/V Technology & Communications	<input type="checkbox"/> Information Technology	
<input type="checkbox"/> Business Management & Administration	<input type="checkbox"/> Law, Public Safety, Corrections & Security	
<input type="checkbox"/> Education & Training	<input type="checkbox"/> Manufacturing	
<input type="checkbox"/> Finance	<input type="checkbox"/> Marketing	
<input type="checkbox"/> Government & Public Administration	<input type="checkbox"/> Science, Technology, Engineering & Mathematics	
<input type="checkbox"/> Health Science	<input type="checkbox"/> Transportation, Distribution & Logistics	

Primary Member/Group Contact Profile

Please fill out this page only for the Primary Member/Group Contact Representative for your group.

Name: _____ Title: _____

E-mail Address: _____ Phone #: _____

College Member Functional Areas (if applicable):

Select All That Apply

- Alumni Career Advising
- Cooperative Education
- Employer Relations
- Graduate Student Career Advising
- Internships
- MBA Student and/or MBA Alumni Advising
- Senior Leader of Department
- Technology
- Undergraduate Student Career Advising
- Other _____

Demographic Information:

This information will assist SoACE in better understanding the diversity of its membership

I identify myself as:

Cis-Female	Trans-Female
Cis-Male	Trans-Male
Non-Binary/Non-conforming/Fluid	Self-Identify:

I identify myself as:

American Indian/Native American	LatinX/Hispanic
Asian/Pacific Islander	White/Caucasian
Biracial/Multiracial	Self-Identify:
Black/African American	

Additional Members:

Complete this page for each additional member within your group.

Name: _____ Title: _____

E-mail Address: _____ Phone #: _____

College Member Functional Areas (if applicable):

Select All That Apply

- Alumni Career Advising
- Cooperative Education
- Employer Relations
- Graduate Student Career Advising
- Internships
- MBA Student and/or MBA Alumni Advising
- Senior Leader of Department
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- Undergraduate Student Career Advising
- Other _____

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