

## Consulting Services Statement of Intent

Please provide the following information which will help identify your potential needs in order to better meet your organization's goals for this consulting services engagement. The Consulting Services Chair will use this information to begin the process of selecting consulting team members.

### Contact Information

- Name of organization
- Name of individual
- Title
- Mailing Address
- Phone
- Fax
- Email

### Departmental Assessment

- Desired outcomes from the visit
  - Mission statement
  - Internal strengths
  - Internal weaknesses
  - External opportunities
  - External limitations
  - Key areas and resources for achieving the department's mission
  - Organization chart
  - Requests of certain individuals that you would like to serve on this consulting team? (optional)
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Submit completed information to:

Tom Halasz

SoACE Consulting Services Committee Chair

halaszt18@ecu.edu